Culture is comprised of the shared assumptions, beliefs, values, traditions and norms that define a group of people. Culture can be thought of as the “personality” of the organization. The Selah School District is focusing on strengthening our culture by having an intentional focus on The Viking Way.

The Viking Way represents the behaviors and actions that are aligned with the Selah School District foundations listed below.

**Our Core Purpose - Why We Exist:**
To ensure high levels of learning for all students

**Our Mission - What We Do:**
SSD, in partnership with students, parents, and community cultivates a culture of lifelong learning for all.

**Our Vision - What We Want:**
Portrait of a Graduate - Every student is future ready by being able to collaborate, innovate, communicate, show empathy and resilience.

**Our Beliefs - What We Value:**
Strong character is at the heart of preparing our students for lifelong success. Every student is worthy and capable of making meaningful contributions to his or her communities (classroom, team, home, etc.). In a culture of excellence, every student graduates on time, prepared for college and career opportunities.

**Our Pledge - What We Will Accomplish:**
The goal of The Viking Promise is to meet the needs of the whole child by creating an equity centered, engaging and personalized learning experience in an emotionally and physically safe environment for each child in Selah.

Name: ___________________________  Advisory Teacher: ___________________________
Administration
Principal
Colton Monti
coltonmonti@selahschools.org
AP & Dir. of Future Learning (Last Names A-J)
Jeff Cochran
jeffcochran@selahschools.org
Assistant Principal (Last Names K-Z)
Becca Thompson
beccathompson@selahschools.org
Assistant Principal & Athletics Director
Jake Davis
jakedavis@selahschools.org

Espanol en SHS
Spanish Voicemail
509-698-8450
Spanish Email
shsespanol@selahschools.org

Office Staff
Building Secretary
Nancy Minnick
nancyminnick@selahschools.org
Assistant Secretary
Carolyn Olson
carolynolson@selahschools.org
Attendance Secretary
Cori Chapman
coricompetham@selahschools.org
Athletics Secretary
Robin Gordy
robingordy@selahschools.org
Health Room Assistant
Crystie Johnson
crystiejohnson@selahschools.org
Campus Security
Rafael Valle
rafealvalle@selahschools.org
PBIS Coord. & Attendance Interventionist
Virginia Valdovinos
virginiavaldovinos@selahschools.org
School Psychologist
Becky Keagle
beckykeagle@selahschools.org
Student Assistance Professional
Deniele Fleming
denielefleming@selahschools.org
Student Success Coordinator
Teresa York
teresayork@selahschools.org

Counseling Staff
Counseling Secretary
Sheila Maier
sheilamaier@selahschools.org
Registrar
Rena Oesterling
renaoesterling@selahschools.org
Counselor: Last Names A-F
DeLynn Elliott
delynllelliott@selahschools.org
Counselor: Last Names G-O
Kari Sterns
karisterns@selahschools.org
Counselor: Last Names P-Z
Erin Wilson
erinwilson@selahschools.org

Nondiscrimination Statements:
Selah School District complies with all federal and state rules and regulations and does not discriminate on the basis of any protected class as defined by law. This holds true for all district employment and opportunities. The Selah School District specifically does not discriminate on the basis of sex, race, creed, religion, color, national origin, age (40 or older), marital status, honorably discharged veteran or military status, gender expression or identity, genetic information, non-job related sensory, mental or physical disability, the use of a trained dog guide or service animal by a person with a disability, or any other legally protected status, condition or characteristic, except where a bona fide qualification disqualifies an individual. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities, and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding compliance and/or grievance procedures may be directed to the district’s Title IX Compliance Officer and Section 504/ADA Coordinator.

Section 504/ADA Coordinator: Betty Lopez, Special Education Director (509) 698-8016 BettyLopez@selahschools.org
Civil Rights, Title IX HIB and Gender Inclusive Schools: Chad Quigley, Executive Director of Human Resources (509) 698-8004 ChadQuigley@selahschools.org

The Selah School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its program or activities and provides equal access to the Boy Scouts and other designated youth groups. The School District offers classes in many career and technical education program areas (engineering, computer science, bio med) under its open admissions policy. For more information about CTE course offerings and admissions criteria, contact Jeff Cochran, 801 N. First St., 509.698.8511. Lack of English language proficiency will not be a barrier to admission and participation in career and technical education programs. The following people have been designated to handle inquiries regarding the nondiscrimination policies: Chad Quigley, 316 W. Naches Ave 509.698.8000 ChadQuigley@selahschools.org
Welcome Students!

Vikings,

Welcome to the 2020-21 school year! These last few months have been quite a journey and we are so glad to be back! For many reasons, this year will be one unlike any other. Our goal here at SHS is to make the best of it by learning with, leading with, leaning on, and celebrating the amazing staff, students, and families that are at the heart of what it means to be an SHS Viking!

In the spirit of growing and evolving as a system to prepare our students for unimaginable, unlimited, and unstoppable futures, you'll notice we've made some big changes at SHS. Just this year, we've added 9 new and expanded 20 other Career & Technical Education (CTE) classes that will lead to industry recognized credentials, interest-based core subject electives, and have grown our College in the High School program to include free college credits for our students taking college classes right here on site. In addition to all of this, we are now on a trimester schedule that will allow all students to participate in many courses they would not have had the chance to take in our previous model. As compared to the semester model, students will have the opportunity to take 9 more courses throughout their high school experience. We are thrilled to be offering these new opportunities and are excited for the future, as this is just the beginning!

In planning and preparing for this year, my mantra has been “Control the Controllables”. No matter what outside decisions and events we face in the near and continued future, I know that, together, we are going to come out of this stronger, more connected, and more resilient than we've ever been. The key element in all of that is together.

Dominate the day!

SCHOOL WEBSITE

http://www.selahschools.org/SHS
GENERAL FEES

ASB Card $25.00 @ registration/$30.00 after registration
Yearbook $60.00

*If you qualify for free or reduced meals and are in need of help paying your course fees, please come to the Counseling Office.

ASB (Associated Student Body) ACTIVITIES AND CLUBS

2020-2021 ASB Advisor, Mrs. McCartney
2020-2021 ASB President, TBD

Student Senate
Each advisory, club and sport will have the opportunity to elect one senator to represent their segment of the student body at weekly Senate meetings. All groups wishing to be active clubs at Selah High School must participate in the student senate. All new student groups, clubs, and revisions to the ASB bylaw and/or constitution will be voted on by this governing body. School decisions, ideally, are created by three groups:
1. Student Senate
2. Site Council (Elected Teacher Leaders)
3. Administration

Academic Eligibility
Students must be academically eligible to participate in athletic contests, activities, and school sponsored events such as field trips. If a student is not eligible, they are not permitted to participate. Eligibility for school sponsored events is based on a current grade check. Eligibility is defined as a 2.5 GPA with 1 F, or a 2.0 GPA with no F’s. Teachers must also ensure that they have received any requisite medical training with the school nurse prior to the day of the field trip. Should this not occur, students with medical needs may be unable to travel with the group.

ASB Card
You will need to pay for an ASB card before you may to participate in SHS athletics or activities (clubs). They can be purchased during the year at the ASB/Athletics window with Mrs. Gordy or in the fall at Registration. ASB Cards are $25 at Registration and $30 after registration.

Creating a New Club
The ASB Advisor is in charge of keeping track of our active clubs. Students who wish to form a new club should first visit with the ASB Advisor to receive an application. Completed applications are entered into the back of a queue and, should a club lose their active status, the proposed club at the front of the queue will be made active, provided their membership and staff advisor remain interested and operate for at least one school year, and only after subsequent approval from the Student Senate. They will be added in the Spring during the budget process for the following year.

2020-2021 Clubs
Meet with an advisor to get involved!

ASB Mrs. McCartney
Art Club Mrs. Eckert
ASL Mr. Gallegos
Band/Choir Mr. Smith
Cheer Katy Forenpohar
DECA Mr. Benjamin
Drama Club Mrs. Jochen
Dance/Drill Team Shawna Treat
FFA Mr. Watkins, Ms. Parks, & Mr. Burger
FCCLA Mrs. Brink & Ms. Uceny
ACADEMIC INFORMATION

Trimester Schedule for 2020-2021

<table>
<thead>
<tr>
<th>Start Date</th>
<th>Trimester 1</th>
<th>Trimester 2</th>
<th>Trimester 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>End Date</td>
<td>September 9th</td>
<td>December 7th</td>
<td>March 15th</td>
</tr>
<tr>
<td></td>
<td>December 4th</td>
<td>March 12th</td>
<td>June 18th</td>
</tr>
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</table>

Class of 2021-2023: 24 Credits

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career &amp; Technical Education</td>
<td>1.0</td>
</tr>
<tr>
<td>Electives</td>
<td>4.0 (Includes 0.5 of Grad Launch)</td>
</tr>
<tr>
<td>Fine/Performing Arts</td>
<td>2.0 (1.0 of these credits can be Personalized Pathway Requirement)</td>
</tr>
<tr>
<td>Health</td>
<td>0.5</td>
</tr>
<tr>
<td>Language Arts</td>
<td>4.0</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3.0</td>
</tr>
<tr>
<td>Science</td>
<td>3.0 (2.0 Lab)</td>
</tr>
<tr>
<td>Social Studies</td>
<td>3.0</td>
</tr>
<tr>
<td>Physical Education</td>
<td>1.5</td>
</tr>
<tr>
<td>World Language</td>
<td>2.0 (or Personalized Pathway Requirement)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>24 Credits</strong></td>
</tr>
</tbody>
</table>
Class of 2024 and Beyond: 27 Credits

<table>
<thead>
<tr>
<th>Subject</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Career &amp; Technical Education</td>
<td>2.0</td>
</tr>
<tr>
<td>Electives</td>
<td>5.5</td>
</tr>
<tr>
<td>Grad Launch</td>
<td>0.5</td>
</tr>
<tr>
<td>Fine/Performing Arts</td>
<td>2.0</td>
</tr>
<tr>
<td>Health</td>
<td>0.5</td>
</tr>
<tr>
<td>Language Arts</td>
<td>4.0</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3.0</td>
</tr>
<tr>
<td>Science</td>
<td>3.0 (2.0 Lab)</td>
</tr>
<tr>
<td>Social Studies</td>
<td>3.0</td>
</tr>
<tr>
<td>Physical Education</td>
<td>1.5</td>
</tr>
<tr>
<td>World Language</td>
<td>2.0 (or Personalized Pathway Requirement)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>27 Credits</strong></td>
</tr>
</tbody>
</table>

Viking Academy

Selah High School offers credit retrieval for students in need of additional credits in order to graduate. Please visit your school counselor to discuss these options.

Graduation Requirements

Graduation from high school in Washington State means that a student meets the following criteria:

1. Successful completion of credits.
   a. See the above table for specific information about specific criteria.
2. Successful completion of the Washington State History requirement.
3. Successful completion of the High School & Beyond requirement (Senior Presentation).
   a. HS&B Plan includes 15 hours of Community Service
4. Successful completion of one of the required state graduation pathways

Please note that commencement and graduation are different. Commencement ceremonies are a district event, and therefore students are not required to participate. The criteria listed above will be completed and documented prior to graduation rehearsal in order for a student to be eligible for commencement exercises.

National Honors Society will be recognized with a gold cord for graduation.

Online Grades & Update Policy

Student schedules and grades can be actively monitored using Skyward Family Access, our student information management system. You can find Skyward by visiting the SHS homepage and clicking on the word “Skyward” on the top banner right beside the peach icon. Teachers at Selah High School are expected to keep a reasonably updated gradebook uploaded on Skyward.

Standards Based Grading Philosophy and Practices

Philosophy of Standards Based Grading

Our grading system is based around three philosophies:

1. Learning improves when teachers give students meaningful evaluation during the learning process.
2. Grades should only reflect what a student knows and is able to do at any given point in time.
3. Learning is a continuum, and reassessment is an important part of that process.

We expect that teachers use **formative assessments** (assessments during the process of knowledge acquisition) and **summative assessments** (assessments which occur after the process of learning has been completed) which all tie to state and national standards. Grades and feedback should therefore all be attached to a standard and a student’s performance on the standards for any given class. There will be no extra credit given in any class. Using grades as a means for behavior change is not appropriate.

**Reassessment**

If a student has a need to retake an assessment, they will complete “Request to Retest” form indicating the efforts they’ve made to improve their understanding of the standards/skills, then they will be allowed to reassess on those standards (be it a quiz, test, paper, lab, etc.) and improve their grade. The reassessment does not necessarily need to take the same form as the original assessment and should focus on areas of needed growth. There will be a universal cutoff date for reassessment established by the school each trimester after which no reassessments may occur. This process is designed to allow for teachers to have enough time to sufficiently grade their finals.

**Reporting Practices**

- Assessments will be reported in the 90 percent category of a student’s grade and employability skills will be reported in the 10 percent category of a student’s grade.
- When any assessment is recorded in Skyward, the assessment will be titled in student/family friendly language. Within the assessment description, the standard(s) will be clearly listed.
- When an assessment is missed, the teacher will initially try to schedule for the student to complete the assessment within two school days from the student’s return to class.
- If the teacher has attempted to schedule time with the student but is unable to coordinate the time, the teacher and student will arrange to complete their assessment in the Assessment Center.
- For make up work, teachers and students will utilize the Assessment Center and/or time before or after school.
  - Teachers are available 30 minutes before and after school each day.
- Students who have not completed a summative assessment, no matter the circumstance, will receive a “0” so as to immediately reflect their final grade if they don’t complete the assessment.

**Selah High School Retake Policy**

Students will have the opportunity to reassess on all summative assessments. Formative assessment retakes will be at teacher’s discretion.

**SHS Reporting Commitments**

All summative assessments that are entered into the gradebook will be common among common courses. Gradebooks will be updated and current by 3:30 every Wednesday.

**Selah School District Sound Grading and Reporting Practices (SSD Procedure 2420)**

The purpose of sound assessment and reporting practices is to reflect a student’s academic achievement of the K-12 standards. These practices will:

- Communicate student achievement and progress to students, parents, administrators, staff and the community.
- Promote student involvement in their own learning to create assessment capable learners.
- Be used to guide instruction.
- Provide directions for differentiation to foster success for all students.
- Align grading and reporting practices within and across all grade levels and courses.
- Link grading and reporting practices with instructional and assessment philosophies and practices.

**District Required Practices**

1. Skills and behaviors that support learning such as effort, attendance, participation, behavior, improvement, ability to meet deadlines and attitude will be reported separately from the achievement grade.
2. Students will have multiple opportunities to achieve standards. This includes retaking portions of assessments. Each school will develop consistent procedures that require additional learning opportunities for students prior to the retake.

3. Students will not be academically penalized for turning in work late.

4. Homework/Classwork (Formative Work) is an essential component of our teaching and learning process. Students are expected to complete assigned work and receive timely feedback from teachers. All formative work is considered practice of content and skills and is not calculated in a student’s achievement grade.

5. Course grades will be earned from individually completed summative assessments. Group assignments/projects/assessments will not be included in the grade unless there is an individual component.

6. Extra credit will not be included in course grades.

7. Most recent assessment evidence will have a greater impact on the final grade.

### SHS Grading Scale

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>3.7-4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.5-3.69</td>
</tr>
<tr>
<td>B</td>
<td>3.0-3.29</td>
</tr>
<tr>
<td>B-</td>
<td>2.8-2.99</td>
</tr>
<tr>
<td>C</td>
<td>2.20-2.59</td>
</tr>
<tr>
<td>C-</td>
<td>1.9-2.19</td>
</tr>
<tr>
<td>B+</td>
<td>3.3-3.49</td>
</tr>
<tr>
<td>C+</td>
<td>2.6-2.79</td>
</tr>
<tr>
<td>F</td>
<td>0-1.89</td>
</tr>
</tbody>
</table>

### College & Career Readiness

SHS is proud to offer college and career preparation services for our students. When it comes time for applying for your post-secondary education, be it college, the military, the trades, or an internship, your first stop should be with your counselor. They can also help students/families learn about scholarship opportunities and financial aid.

### Viking Advisory

Viking Connections is a weekly class period during which students receive social-emotional, equity, and safety instruction, in addition to building and shaping their post-secondary plans.

### ATHLETICS

<table>
<thead>
<tr>
<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cross Country (Boys, Girls)</td>
<td>Basketball (Boys, Girls)</td>
<td>Baseball (Boys)</td>
</tr>
<tr>
<td>Football</td>
<td>Bowling (Girls)</td>
<td>Golf (Boys, Girls)</td>
</tr>
<tr>
<td>Soccer (Girls)</td>
<td>Dance/Drill</td>
<td>Softball (Girls)</td>
</tr>
<tr>
<td>Dance/Drill</td>
<td>Swim/Dive (Boys)</td>
<td>Soccer (Boys)</td>
</tr>
<tr>
<td>Swim/Dive (Girls)</td>
<td>Wrestling (Boys, Girls)</td>
<td>Tennis (Boys, Girls)</td>
</tr>
<tr>
<td>Volleyball (Girls)</td>
<td>Cheer</td>
<td>Track &amp; Field (Boys, Girls)</td>
</tr>
<tr>
<td>Cheer</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Athletic Code

Selah Athletics follows [Board Policy 2151P](#) which details extra-curricular eligibility and includes both RCWs and WIAA Policy. Students and parents are required to agree to this eligibility code as part of their clearance process. For more athletics information, please review our [Athletics/Activities Co-curricular Code](#).

### CWAC

For schedules and additional information about our league for athletics, visit: [www.cwacathletics.com](http://www.cwacathletics.com) and select Selah.

### User Fees
Student-athletes are required to purchase an ASB card for $25 at or before registration and $30 after and pay a one-time per season user fee in order to fully clear for their sport. The SHS Athletics Department uses this money for many things, including paying for things like officials, transportation, uniforms, and facilities upgrades. For further information about fees, please contact the ASB office.

**ATTENDANCE**

**Attendance Works Resources to Support Your Student at Home**


**Additional Parent Resources:** [https://www.attendanceworks.org/resources/handouts-for-families/](https://www.attendanceworks.org/resources/handouts-for-families/)

For a more detailed description of attendance policies and procedures, refer to The District Attendance Policy located in the following link: [http://www.selahschools.org/domain/40](http://www.selahschools.org/domain/40)  Board Policy 3122.

<table>
<thead>
<tr>
<th>Month</th>
<th>Satisfactory Attendance</th>
<th>At Risk Attendance</th>
<th>Moderate Chronic Attendance</th>
<th>Severe Chronic Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Asistencia Buena</td>
<td>Asistencia En Riesgo</td>
<td>Asistencia Crónica Moderada</td>
<td>Asistencia Crónica Severa</td>
</tr>
<tr>
<td></td>
<td>96-100%</td>
<td>91-95%</td>
<td>81-90%</td>
<td>0-80%</td>
</tr>
<tr>
<td>August/September</td>
<td>0-1</td>
<td>2</td>
<td>3-4</td>
<td>5+</td>
</tr>
<tr>
<td>Agosto/Septiembre</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>October</td>
<td>2</td>
<td>3-4</td>
<td>5-8</td>
<td>9+</td>
</tr>
<tr>
<td>Octubre</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>November</td>
<td>3</td>
<td>4-6</td>
<td>7-12</td>
<td>13+</td>
</tr>
<tr>
<td>Noviembre</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>3</td>
<td>4-7</td>
<td>8-14</td>
<td>15+</td>
</tr>
<tr>
<td>Diciembre</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January</td>
<td>4</td>
<td>5-9</td>
<td>10-18</td>
<td>19+</td>
</tr>
<tr>
<td>Enero</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>5</td>
<td>6-10</td>
<td>11-22</td>
<td>23+</td>
</tr>
<tr>
<td>Febrero</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>5</td>
<td>6-12</td>
<td>13-26</td>
<td>27+</td>
</tr>
<tr>
<td>Marzo</td>
<td></td>
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</tr>
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<td>April</td>
<td>6</td>
<td>7-14</td>
<td>15-29</td>
<td>30+</td>
</tr>
<tr>
<td>Abril</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>7</td>
<td>8-16</td>
<td>17-33</td>
<td>35+</td>
</tr>
<tr>
<td>Mayo</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td>7</td>
<td>8-17</td>
<td>18-35</td>
<td>36+</td>
</tr>
<tr>
<td>Junio</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
What You Can Do
- Set a regular bedtime and morning routine.
- Prepare for school the night before, finishing homework and getting a good night’s sleep.
- Don’t let your student stay home unless they are truly sick. Keep in mind complaints of a stomach ache or headache can be a sign of anxiety and not a reason to stay home.
- Avoid appointments and extended trips when school is in session.
- Develop back-up plans for getting to school if something comes up. Call on a family member, a neighbor, or another parent.
- Keep track of your student’s attendance.
- Talk to your student about the importance of attendance.
- Talk to your students’ teachers if you notice sudden changes in behavior. These could be tied to something going on at school.
- Encourage meaningful after school activities, including sports and clubs.

Tardies
Recognizing the importance of teaching and developing habits for being on time, we will be offering an instructional-based approach to helping students get to class on time and intervening when they do not. Below is our practice for supporting students in learning and remembering the importance of showing up on time, making the most of each class by being present, and developing habits for being able to do so that they will carry with them beyond SHS.

5-10 tardies in a week - Community Circle During Lunch
10+ tardies in a week - Individual Intervention with Family Contact and Plan of Support

Our Commitment to You
We know that there are a wide variety of reasons that students are absent from school, from health concerns to transportation challenges. There are many people in our building prepared to help you if you or your student face challenges in getting to school regularly or on time. Counselors are available by calling (509) 698-8521. We will track attendance daily, notice when your student is missing from class, communicate with you to understand why they were absent, and identify barriers and supports available to overcome challenges you may face in helping your student attend school.

MEAL PROGRAM
Forms for the National School Lunch Program/School Breakfast Program are available on the district web page. Students can also get a hardcopy from the district office, nutrition office, or main office in their school. This form tells parents how students can receive free or reduced price meals, and other reduced fees.

The lunchroom does not give change, leftover money will be added to the student’s lunch account. Meals may be purchased in advance by paying in the cafeteria before school or during lunch. Additionally, deposits may be made to lunch accounts at the following website https://www.myschoolbucks.com/login.asp

Payments for more than the amount needed for a single meal can be taken before school or in the lunch line. Make checks payable to the students’ school.

Selah Nutrition Unpaid Meal Policy
Students are notified of a low account balance starting at two remaining lunches at the cashier line. An automated phone message is activated at that time on all school days informing families of the low balance amount. Students in grades PK-12 who carry a negative balance will continue to receive a regular meal while parents work to pay the balance in full. Extra entrees and snacks are not allowed for purchase unless the account has money available to cover the cost.

In addition to school reminders and automated phone calls, personal calls will be made from the Nutrition Services office once the negative balance is above $3.00. A letter will be sent to households who reach a $20 negative balance along with a
free/reduced meal application. Accounts that reach a $40 negative balance and are not paid in full will be turned over to collections.

**PRIDE**

At Selah High School we expect our students to act with PRIDE:

*Positive*

*Respectful*

*In Control*

*Dependable*

*Engaged*

Work hard, have PRIDE in what you do, and live the Viking Way!

**STUDENT CONDUCT**

**Academic Integrity**

Students shall not attempt to earn credit or receive a grade for coursework in a manner other than what has been deemed acceptable by each instructor. Actions constituting a violation of this academic integrity policy include, but are not limited to:

- *Academic Misconduct*: Tampering with grades, obtaining or distributing any part of a test;
- *Cheating*: Use, or attempted use, of unauthorized materials; deceit; misrepresentation of skills, copying;
- *Collusion*: Assisting another student in an act of academic dishonesty; payment; bribes;
- *Distribution of Class Assignments or Test Information*: Written or verbal; sharing the content of an exam;
- *Plagiarism*: The use of another’s words ideas, data, or product without permission and/or citation;
- *Unauthorized Collaboration*: Working with others without the specific permission of the instructor;
- *Technology/Malpractice*: Any misuse of private or public technology to acquire an advantage.

The consequences for these behaviors will be as follows:

- **1st Offense** – Zero on the assignment with alternate assessment assigned. Parent contact and office referral submitted by teacher.
- **2nd Offense** – Zero on the assignment and no alternate assessment provided. Office referral submitted by teacher. Parent contact by administrator along with additional restorative practices assigned.
- **3rd Offense** – Student goes before a principal designated board to determine next steps and appropriate action.

**Cell Phones**

Cell phones can be brought to school but must remain off or on silent and completely out of view during all class periods and assemblies. Any phone that is out, in use, or in view during these times (this includes students in the hall during class time) will be confiscated, logged, and securely held in the office until the end of the school day, at which point it can be collected by the student upon completion of their “Phone Ticket”. Repeat offenders will receive additional behavior supports.

In some instances, teachers will have an activity that requires the use of cell phone technology. If students choose to use their cell phone for any purpose outside of the classroom activity, the phone will be confiscated, logged, and securely held in the office until the end of the school day, at which point it can be collected by the student upon completion of their “Phone Ticket”.

**Procedures:**

If a student chooses to not follow the SHS Cell Phone Policy, the following steps will occur:
Step 1: Teacher provides the student with a non-verbal cue card that lists next steps.
Step 2: Student turns in phone at the office and gets a Phone Ticket.
   a. To complete the Phone Ticket, the student must revisit the teacher between classes or at the end of the day to complete the following two items. If completed, the teacher will then sign the ticket.
      i. How did being on your phone during class impact your learning or the learning of those around you?
      ii. Apology to Teacher
   b. Students will use this completed ticket to retrieve their phone from the office at the end of the day.
   c. School Safety Monitor enters Phone Tickets into Skyward as Electronics Referral.
   d. If a student receives repeated Phone Tickets, school administration may require a written phone contract, meeting with parent or guardian, or other behavioral interventions as necessary.

During the first two weeks of the school year, students will receive an initial verbal warning. After that, no initial warning will occur.

Closed Campus
All Selah Schools are closed campuses according to Board Policy 3242. Students will remain on school grounds from time of arrival until close of school unless officially excused. A student who has left school grounds without permission will be considered truant and be assigned disciplinary consequences for this behavior. To help protect students and school property, and to prevent disruptive activity, school officials must know if any persons who are not members of the school staff or student body are in the school building or on the school grounds.

Computer Use
All students are provided access to computer systems, email, and filtered internet for educational purposes. These resources also provide an opportunity to promote positive digital citizenship for students. Expectations for student’s behavior online are no different than face-to-face interactions. Information Technology notifies SHS administrators and families if/when a student’s online behavior is flagged.

Dances
Students wishing to bring a guest to school sponsored dances must complete and submit the form for approval prior to the close of the school day the Wednesday prior to the dance. Guest passes will be allowed only for those dances expressly designated by the ASB as guest dances. All students and guests must be prepared to identify themselves as SHS students or approved “guests” by presenting photo identification or risk being denied entrance. Passes will only be granted to persons under the age of 21 and 9th grade and above. Students may be asked to submit to a breathalyzer test prior to entry and exit. Those unwilling to comply will be denied entry and may be referred to law enforcement. Students are expected to follow all school policies while at dances. Dancing should be appropriate. Students may be asked to leave on the first offense for inappropriate behavior and will not receive a ticket refund.
**Dress Code**

Our purpose at Selah High School is to educate and inspire students while preparing them for their successful future. Part of this preparation includes supporting students in presenting themselves in an appropriate and responsible manner.

The following items **cannot** be worn at Selah High School:

<table>
<thead>
<tr>
<th>Revealing Clothing</th>
<th>Gang Indicators</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Tank tops with straps less than 2” wide</td>
<td>• Stacked colors (multiple items of the same color)</td>
</tr>
<tr>
<td>• Single strap shirts</td>
<td>• Bandanas or hair nets</td>
</tr>
<tr>
<td>• Strapless shirts/halter tops</td>
<td>• Any web belt or any buckle with Old English numbers or letters</td>
</tr>
<tr>
<td>• Backless tops</td>
<td>• Buttoning only the top button of a shirt</td>
</tr>
<tr>
<td>• Exposed stomach, midriff or cleavage</td>
<td>• Lines shaved into eyebrows</td>
</tr>
<tr>
<td>• Short shorts or skirts (must reach mid-thigh area)</td>
<td>• Any other form of dress or hairstyle deemed to be gang-related</td>
</tr>
<tr>
<td>• Transparent clothing</td>
<td></td>
</tr>
<tr>
<td>• Exposed undergarments (to include underwear or any shorts worn under pants)</td>
<td></td>
</tr>
<tr>
<td>• Pants, shorts, or skirts with uncovered holes above the mid-thigh area</td>
<td></td>
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<tr>
<td></td>
<td></td>
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<tr>
<td><strong>Inappropriate Messages</strong></td>
<td><strong>Dangerous Clothing</strong></td>
</tr>
<tr>
<td>• Clothing that promotes alcohol, drugs, sex, violence, racism or profanity (Confederate flags, swastikas, etc)</td>
<td>• Hanging chains</td>
</tr>
<tr>
<td></td>
<td>• Sharp, protruding objects</td>
</tr>
<tr>
<td></td>
<td>• Spiked jewelry</td>
</tr>
</tbody>
</table>

Students that choose to wear any of these items will be required to call home and change immediately. The administration reserves the right to change or modify these policies.

**Fines and Fees**

Fines and fees must be paid-in-full in order to participate in dances or other school activities, order transcripts, and receive your diploma.

**Hall Passes**

For safety reasons, students are expected to have a pass anytime they are outside of their classroom.

**Harassment, Intimidation, and Bullying (HIB)**

Selah School District is committed to a safe and civil educational environment for all students, employees, volunteers and patrons, free from harassment, intimidation, or bullying. In accordance with [Board Policy 3207](#) and [Procedure 3207](#), all reports of bullying, harassment, and/or intimidation will be taken seriously and investigated.

If a student feels that they have been subjected to harassment, intimidation, or bullying, the student should report the incident immediately to a staff member. At any time, a student or their parent/guardian may submit a formal complaint regarding harassment, intimidation, or bullying using [Procedure 3207](#) (see page 9). Formal complaints are submitted to the building principal.

Harassment, intimidation or bullying can take many forms including, but not limited to, slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, gestures, physical attacks, threats or other written, oral, physical or electronically transmitted messages or images.
Board Policy 3207 is not intended to prohibit expression of religious, philosophical, or political views, provided that the expression does not substantially disrupt the educational environment. Many behaviors that do not rise to the level of harassment, intimidation or bullying may still be prohibited by other district policies or building, classroom or program rules.

The District's prohibition of harassment, intimidation, and bullying shall apply:
- On school District property at any time;
- Off school District property at any school activity, function, or event
- Off school District property if the actions of the student materially or substantially effect the education process and/or student attendance at school

Language

Students are encouraged to verbally express their personal opinions in such a manner and at such times as the language does not disrupt or interfere with the educational process or with the freedom of others to express themselves. The use of obscenities, lewdness, vulgarity, profanity or personal attacks is prohibited. Racial, ethnic or religious slurs, and/or vulgar or lewd language is not allowed. Vulgarity and/or profanity are prohibited on school campus and at school events or activities off campus.

Library

Our library is open before and after school and during lunches for students to access technology, check out books, and have an academic space in which to work. All students present in the library during the school day must have teacher permission, arrive with a pass, and must check in at the front desk of the library before beginning their academic work.

Parking on Campus

The school assumes no responsibility for student vehicles. Both student parking lots (upper and lower) are an extension of the school building. Cars parked on campus are subject to searches by school personnel, same as a student’s bag or locker. Students should remember that parking at school is a privilege, and students with continuing and/or escalating discipline issues may lose their ability to park on campus.

Use of Motor Vehicles on Campus

Students are expected to drive and operate motor vehicles in a safe and responsible manner at all times while on campus. The campus speed limit is 5 MPH. The safety of the driver and all persons in the area is of extreme importance. Students are expected to use good judgment in operating a motor vehicle and to avoid any situation that would endanger themselves or others. Reckless or unsafe motor vehicle operation will result in loss of driving/parking privileges on campus.

Parking Lot/Cars During School Hours

Students are NOT to visit cars or be in the parking lot during the school day. Cars are not to be used as lockers for books and equipment storage during the school day. Once parked, cars are not to be re-entered until the student is ready to leave campus. Students are not to loiter in the parking lots at any time. Students who have an approved reason to leave campus during the school day should enter their cars and leave the parking lot promptly. Parking violations are to be reported to security. The staff parking lot is off limits to all student vehicles and will result in steeper fines for students who park there.

Paid parking Upper Lot Parking
Passes are $10 and can be purchased in the main office with a valid driver’s license, proof of insurance and registration. You must be in good standing (no outstanding fees or fines) before being able to purchase a permit. Permits are non-transferable.

Parking in the Upper Lot without a permit:
- First Offense: $5.00 fine and contact home
- Second Offense: $10.00 fine and contact home
- Third Offense: $20.00 fine, contact home, and office referral

Parking in Staff Parking:
- First Offense: $10.00 fine and contact home
Second Offense: $20.00 fine, contact home, and office referral
Additional offenses will result in further disciplinary actions

Possible Removal of Parking Privileges or Referral to Law Enforcement
- Speeding
- Reckless driving
- Vehicular endangerment
- Excessive violations/tickets
- Non-payment of tickets/fines

Searches
A student is subject to search by district staff if reasonable grounds exist to suspect that evidence of a violation of the law or school rules will be uncovered as stated in RCW 28A.600.230. School staff will report a student's suspicious activity to the principal prior to initiating a search, except in emergency situations. A search is required when there are reasonable grounds to suspect a student has a firearm on school grounds, transportation or at school events. District Policy 3230

Selah School District Board Policy 3230 establishes an expectation where all students shall be free from unreasonable searches of their persons, clothing and other personal property. However, a student is subject to search by school officials if reasonable grounds exist to suspect that the search will yield evidence of a student's violation of the law or school rules governing student conduct.

The school is public domain and desks, cubbies, backpacks, and student possessions may be searched if reasonable suspicion is evident that the student possesses a dangerous weapon, illegal drugs, drug paraphernalia, possible stolen property or improper materials such as pornography, etc.

SAFETY
Selah High School offers an anonymous referral service to all our students. Should a student feel compelled to share a safety concern of any kind, they should text Safe Schools Alert at 855-745-3674. SHS will also train and drill our students on various emergency procedures within the first three weeks of the school year and throughout the school year.

SEE Something, Say Something
We are safer when we all work together. If you think you see something unsafe, please tell a trusted adult. If you do not feel comfortable saying it aloud, please email our tip line: shsconcern@selahschools.org

SCOPE OF DISTRICT’S AUTHORITY
Students, who involve themselves in acts that have a detrimental effect of the maintenance and operation of the school or the school district, to include criminal acts, and/or violations of school rules and regulation may be subject to disciplinary action by the school and prosecution under the law. The rules will be enforced by school officials:

- On school grounds, which includes SHS bus stops, during, and immediately before or immediately after school hours;
- On school grounds at any other time when school is being used by a school-affiliated group(s), or for a school activity;
- Off school grounds at a school activity, function, or event;
- Off school grounds if the actions of the student materially or substantially affects or interferes with the educational process; or,
- In school-provided transportation, or any other place while under the authority of school personnel.

In addition to individual rights established by law and district policies, students have the substantive constitutional rights listed in WAC 392-400-215, subject to reasonable limitations upon time, place, and manner of exercising such rights consistent with the maintenance of an orderly and efficient educational process within limitations set by law. See Board Policy and Procedure 3240 for additional details.